

NARIMAN PARSİ ZORASTRIAN GIRLS ORPHANAGE TRUST

Regd. No. C-277

Managed by: Surat Parsi Panchayat
Dr. Jamshedji Laskari Rd., Shahpore, Surat - 395003

ADMISSION FORM OF WORKING WOMEN HOSTEL

1 PERSONAL DETAILS

Full Name: _____

Date of Birth: // _____ Age: _____ Aadhaar No: _____

Contact No: _____ Email: _____

Blood Group: _____ P.A.N.
No. _____

Permanent Address: _____

Room Preference (Subject to availability) : [] Single [] Double

2: PARENTS DETAIL :

(i) Father's Name

Mobile No. _____

(ii) Mother's Name

Mobile No. _____

(iii) Spouse Name

Mobile No. _____

3. EMPLOYMENT DETAILS

Organization Name: _____

Designation: _____

Office Address: _____

Office Contact No: _____

Salary Rs. _____

4. EMERGENCY CONTACT & LOCAL GUARDIAN

Local Guardian's Name: _____

Relationship with Applicant: _____

Local Guardian's Address in Surat: _____

Aadhaar No: _____ P.A.N. No. _____

Mobile No (Primary): _____ (Secondary): _____

Email of Guardian: _____

5. UNDERTAKING BY THE PARENT / GUARDIAN

I, _____, parent/guardian of the applicant, hereby declare that:

I take full responsibility for my daughter's/ward's conduct and financial obligations during her stay.

In case of any medical emergency, accident, or illness, I or the listed local guardian will take immediate responsibility.

I have read all the Rules (1 to 15) and ensure that my daughter will abide by the discipline and curfew timings.

Date: _____

Signature of Parent / Guardian

6. DISCLAIMER & NO-LIABILITY CLAUSE :

It is strictly understood by the Resident and her Parents that:

No Responsibility for Loss: Surat Parsi Panchayat shall not be held liable for any loss, theft, or damage to the resident's cash, jewelry, or personal belongings.

No Liability for Safety: The Management is not responsible for any personal injury, health issues, or unforeseen mishaps occurring within or outside the hostel premises.

Rental Basis Only: This admission is purely on a monthly rental basis and does not confer any permanent tenancy rights or legal claims over the property.

Disciplinary Action: The Management reserves the right to expel any resident for misconduct without prior notice.

Date : _____ Signature of Resident: _____ Signature of Parent: _____

OFFICE USE ONLY

Room No Allotted: _____ Type: [] Single [] Double Rent Rs. _____

Deposit Received ₹ 2000.00 [] Yes Receipt
No. _____ Date _____

Verified Documents:

[] ID Proof [] Job Proof [] 2 Photos

Authorised Person
Surat Parsi Panchayat

NARIMAN PARSİ ZORASTRIAN GIRLS ORPHANAGE TRUST
REGD. NO. C-277

Managed by : Surat Parsi Panchayat
Dr. Jamshedji Laskari Rd., Shahpore, Surat – 395003

Working Women Hostel Rules, Regulations for Residents

Mandatory Compliance for all working women's Hostel Residents.

1	Admission Eligibility : Admission will be granted only to working women and girls aged 18 years and above.
2	Documents Required for Admission - Completed admission form - Proof of employment (ID card / appointment letter) - Two passport-size photographs - Copy of Adhere Card or any other valid government ID proof - Pan Card - Salary Slip
3	Room Allotment : Rooms will be allotted strictly based on availability and management discretion.
4	Visitor Policy : - No visitors are allowed.
5	Entry, Exit & Leave Policy - Prior written permission is required for late entry, night-out or leave. - All residents must return by 8:30 PM unless written permission is granted.
6	Code of Conduct - Residents must maintain discipline, cleanliness and decorum. - Any damage to hostel property must be compensated. - Willful damage may lead to fines or expulsion.
7	Use of Facilities : Cooking: - Cooking allowed only in designated areas. - Cooking inside rooms is prohibited. Utilities: - Water and electricity must be used judiciously. - Switch off appliances when leaving rooms. Laundry: Laundry area is provided for washing and drying clothes.
8	Cleanliness & Maintenance - Rooms, bathrooms and common areas must be kept clean. - Residents are responsible for cleanliness of their rooms.
9	Safety & Security : - Lock rooms when leaving. - Keep valuables securely.
10	Noise & Behaviour : Loud music, shouting or disturbances are prohibited.

Working Women Hostel Rules, Regulations for Residents

2

11	Fees & Payment - Fees must be paid monthly or quarterly in advance. - Refundable security deposit of ₹2000 will be collected at admission.
12	Security Deposit Refund : Deposit will be refunded after vacating, clearance of dues and verification.
13	Room Charges : - Single Room: ₹1200 - Double Room: ₹800
14	Prohibition of Smoking, Alcohol & Substance Abuse - Smoking is strictly prohibited. - Alcohol consumption or storage is prohibited. - Drugs or intoxicating substances are strictly forbidden. - Violations may result in immediate expulsion without refund.
15	Disciplinary Action - Rule violations may result in fines, penalties or expulsion. - Management's decision will be final.

Undertaking

I hereby acknowledge that I have read and understood the rules and regulations mentioned above. I agree to comply with them fully and understand that any breach of these rules may lead to my immediate discharge from the hostel.

Date: _____

Resident's Signature